



West Leonard Water Supply Corporation

903-587-2172 108 W Collin St. Leonard, Tx 75452

Water Loss by Customer

Proof of repair is required

(repair invoice, receipt of repair or parts, etc)

Name _____ Account # _____

Phone # _____

Service Address _____

Reason for Adjustment _____

Location of Problem _____

Date Problem was noticed _____

Date Repaired _____

Who made the Repairs _____

Other Comments _____

Signature _____ **Date** _____

Please allow ten (10) business days for processing and adjustment

Request Form may be emailed to westleonardwater@gmail.com

For Office Use Only	
Approved/Denied	
Amount Credited	
Customer Notified	